



Nepal Integral Mission Society (NIMS)

Terms of Reference (ToR) FOR SUPPLYING OF Multilayered Tarpaulin (TUNNEL PLASTIC)

Project Title	Community Development Program/ Agriculture project
Type of service	Multilayered Tarpaulin- Tunnel Plastic
Delivery Location	NIMS head office – Kathmandu-9, Battisputali
Name of the company/firm	External company firm/supplier
Deadline of Bid submission	30 th March 2021 / 12:00 PM
Anticipated completion of activities	1 month after receiving purchase order

1. General Background

Nepal Integral Mission Society (NIMS) is Non-government organization working since 2007 with the objective of improving the lives of people through income generating activities, youth empowerment, livelihood, alleviate poverty housing by providing decent shelter, work in humanitarian activities in collaboration with government and non-government organization. NIMS is recently working in Nuwakot and Sindhupalchowk district in Community Development Program.

2. Activity Description

The TOR has been designed in order:

- To select appropriate suppliers for Agriculture Tunnel plastic delivery.
- To maintain the quality and timeline of Materials provided to local farmer delivery.

3. Number and specification of supply items

Thickness – 90 GSM

Size – 15-Meter-Long 5-meter-wide (Finish size)

Quantity – 400 PCS

4. Expected Deliverables

Following deliverables are expected from the suppliers:

- Conduct of quality check and physical verification of each Tunnel Plastic before dispatching.
- Delivery of Tunnel plastic in excellent condition to address mention above.

- Replace the Tunnel plastic in case found any damage/ low quality, inappropriate size during delivery within 30 days of delivery date.

5. Duration

After signing of the agreement, delivery of Tunnel plastic should be executed within 1 month from receiving official purchase order.

6. Budget and payment procedure

The company firm/ supplier should submit a complete budget with detail breakdown per piece or per square feet with finish size including applicable tax at the time of submission sealed bid. No extra cost is entertained beyond quoted unit price.

7. Acceptance of proposal

All rights to accepts or reject the proposal without giving any notice shall be reserved with NIMS.

8. Responsibility of the company firm/suppliers

The selected company firm/suppliers will be responsible to supply of Multilayered Tarpaulin – Tunnel Plastic in stated agreed budget and timeline.

9. Documents to be submitted

The application should contain following documents:

- Detail financial proposal, unit price per piece along with total bid amount.
- Detail of company firm/suppliers
 - a) Profile of firm with relevant experiences
 - b) Copy of company/firm registration
 - c) A latest copy of tax clearance certificate
 - d) PAN/VAT registration
 - e) Latest Audit Report

The Bid document should reach the address below via hand delivery by 12:00 PM 30th March 2021. Please enclosed the proposal in an envelope, seal and mark it with “**Bid for supplying Tunnel Plastic**” and send via Hand NIMS Head Office.

Nepal Integral Mission Society (NIMS)

Battisputali-09, Kathmandu Nepal

Contact No: +977-9851122904 (For queries regarding tender only)